

## **United Reformed Church Digital Doxology: DIY How-to Guide**

### **You will need:**

- A pair of headphones
- A computer that connects to your headphones and has an Internet connection
- A video recording device—if you have a smartphone, this will work just fine!

**Step 1.** Download the audio file of "Praise God, From Whom All Blessings Flow." It is attached to this email. (I attached it.)

**Step 2.** Set up your video recording device so that we can see from at least your shoulders and above.

If you have a smartphone, this might mean (a) balancing the smartphone on a table while you sit a few feet away from the table and (b) making sure the camera view is "flipped" so that you can monitor how much of yourself is captured in the video. (Make sure you have enough storage on your phone to capture this short video.)

If you have a videocamera, this might mean setting it on a tripod or asking someone to hold the camera for you. (Make sure you have an SD or memory card in the videocamera before recording so that it will be saved.)

**Step 3.** Connect your headphones to your computer. Play the audio file while listening through your headphones and try singing a little bit at the same time. Adjust the volume coming out of the headphones so that you can hear both the audio and your own voice.

**(Optional Step 3\*.** If you feel like it, go ahead and practice singing along with the audio file a few times to warm up your voice and get a sense of the pacing of everything!)

**Step 4.** When you're ready, hit the record button on your smartphone/videocamera, or have your assistant hit record on the videocamera.

**Step 5.** Making sure the audio file is starting from the beginning, play the audio file.

You will hear my "standard introduction," and shortly after you will hear my voice count to 3. You can start singing after "3." In case you need a refresher on the text:

*Praise God, from whom all blessings flow;  
Praise Him, all creatures here below;  
Praise Him above, ye heavenly host;  
Praise Father, Son, and Holy Ghost.  
A-men.*

**Step 6.** Stop the recording.

**Step 7.** Go ahead and take a listen to your recording! Make sure that the recording did, in fact, pick up your voice.

**Step 8.** Now we're going to submit your video. [This link takes you to the online submission folder.](#) There are 2 ways to submit your video.

**Method #1:** If you are using a smartphone and have the Google Drive app, you can submit your video right from your phone using the link.

**Method #2:** If you choose to submit the video from your computer, you must first put the video you created onto your computer. This might involve sharing it from your phone if you used a phone to record; connecting your videocamera to your computer with a USB cable; or taking out the SD/memory card from your videocamera and putting it in the card reader in your computer.

After clicking the online folder link above, you should see in the upper left-hand corner of your browser window a button that says "New." When you click on "New," you'll see a drop-down menu. Click "File upload." A window showing your computer's file system should pop up. Find the video you just made and select it by double-clicking.

At this point, the pop-up window should disappear, and you should see in the lower right-hand corner of your browser window a rectangle that says "Uploading 1 item." Depending on your Internet connection, in anywhere from a few seconds to a few minutes, you'll see that message change to "Upload successful" at the same time that your video pops up in the main folder.

**Step 9.** Give yourself a pat on the back! I really appreciate you putting yourself out there, taking time out of your day, and going out of your comfort zone to share your voice with us! Stay tuned in early October to hear the final video of our congregation singing together!